



असाधारण

EXTRAORDINARY

प्राधिकार से प्रकाशित

Published by Authority

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No. 271, Port Blair, Friday, May 22, 2015

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ANDAMAN AND NICOBAR ADMINISTRATION
l fpoky; /Secretariat

NOTIFICATION

Port Blair, dated the 22nd May, 2015.

No. 250/2015/F.No.42-722/2010-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11th April, 1960 and in supersession of this Administration's Notification No. 105(A)/F.No.42-223/96-TR dated 05.09.1997, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the post of **Gestetner Operator** in the Port Management Board, Andaman and Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT :

- (i) These Rules may be called the Andaman and Nicobar Administration (Gestetner Operator in the Port Management Board) Recruitment Rules, 2015.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY :

The number of post, their classification and Scale of Pay attached thereto shall be as specified in Sl. No. 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS :

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Sl. No. 5 to 14 of the said Schedule.

4. DISQUALIFICATION :

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post :

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWERS TO RELAX :

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. SAVING :

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Schedule Caste, Schedule Tribe and other specified categories of persons in accordance with the Orders issued by the Central Government from time to time in this regard.

By order and in the name of the Lieutenant Governor

Sd./-
(Nasib Khan)
Deputy Secretary (Shipping)

SCHEDULE

1	Name of Post	Gestetner Operator
2	No. of Post	01 (one)* 2015 *Subject to variation dependent on the workload.
3	Classification	General Central Services Group 'C' (Non-Gazetted) (Non-Ministerial)
4	Pay Band/Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 Grade Pay Rs. 1900
5	Whether selection post or Non-Selection post ?	Selection
6	Age limit for direct recruits	18 - 33 years for Male 18 – 38 years for Female (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications.
7	Educational and other qualifications required for direct recruits.	Essential: 1. Must have passed Secondary School Examination (10 th Std.) from a recognized Board/ Institute 2. Should qualify in trade test Desirable: Three years experience in operation of Gestetner Machine
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	No
9	Period of probation, if any	Two years for direct recruit
10	Method of recruitment, whether by direct or by promotion or by deputation/transfer and percentage of the posts to be filled by various methods.	100% promotion failing which by direct recruitment
11	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.	Promotion: From amongst the Multi Tasking Staff in PB-1 Rs. 5200 – 20200 with Grade Pay of Rs. 1800 with three years regular service in the grade
12	If a DPC exists, what is its composition?	Group 'C' DPC for considering Promotion/Confirmation consisting of: 1. Chief Port Administrator, PMB : Chairman 2. Harbour Master, PMB : Member 3. Deputy Director (SS) : Member 4. Assistant Director (Admn.), PMB : Member
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not applicable
14	Duties & Responsibilities	Annexed as Annexure

ANNEXURE**DUTIES & RESPONSIBILITIES OF GESTETNER OPERATOR**

1. Shall be responsible for operation of Gestetner Machine and make out desired number of copies.
2. Shall be responsible to keep stock of Paper, Ink, Muster Roll etc. for ensuring proper operation of the Machine.
3. Shall be responsible for proper maintenance and timely repair of the Machine.
4. Any other works, as may be assigned by his superiors from time to time.